

**DOWNERS GROVE PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MONTHLY MEETING
WEDNESDAY, DECEMBER 17, 2014, 7:30 P.M.
LIBRARY MEETING ROOM**

MINUTES

1. **Call to order.** President Kathleen DiCola called the meeting to order at 7:30p.m.
2. **Roll call.** Members Present: Trustee Susan Eblen, Trustee David Humphreys, Trustee Daniel Loftus, Trustee Thomas Read, President Kathleen DiCola. Absent: Trustee Wendee Greene.

Also present: Director Rick Ashton, Assistant Director for Support Services Sue O'Brien, Assistant Director for Public Services Bonnie Reid.
3. **Welcome to visitors.** President DiCola welcomed staff and visitors and thanked them for their presence.
4. **Approval of Minutes.**
 - a. Regular Monthly Meeting, November 19, 2014. It was moved by Humphreys and seconded by Eblen THAT the Minutes of the November 19 meeting be approved, with the correction that the name of Trustee Daniel Loftus be listed as "Absent." Roll call: Ayes: Eblen, Humphreys, Read, DiCola. Nays: None. Abstentions: Loftus.
5. **Approval of December invoices and financial reports.** Ashton presented a revised invoice list, including the credit card bills and the Shales McNutt Construction invoice. Because of the early date of the December meeting, it was not possible to receive and process all timely invoices in time to distribute them in advance of the Board meeting. It was moved by Read and seconded by Loftus THAT operating invoices totaling \$208,986.13 and credit memos totaling \$857.01 be approved, and November 2014 payrolls totaling \$187,571.41 be recognized. Roll call: Ayes: Eblen, Humphreys, Loftus, Read, DiCola. Nays: none. Abstentions: none.
6. **Public comment on agenda items.** President DiCola invited comment. There was none.
7. **Public comment on other Library business.** President DiCola invited comment. There was none.

8. Unfinished Business.

- a. Library building renovation project update. Requested action: receive report. Ashton reported that the payment of the just-approved Shales McNutt Construction invoice will conclude the project.
- b. Intergovernmental Agreement to participate in the Local Governmental Property Assessment Consortium. The Board discussed and approved this action at an earlier meeting. Management of the consortium has requested the present formal approval, which embodies expanded membership and minor language changes. It was moved by Eblen and seconded by Loftus THAT the agreement be approved as presented. Roll call: Ayes: Eblen, Humphreys, Loftus, Read, DiCola. Nays: none. Abstentions: none.
- c. 2014 year-end financial projections. Ashton presented the projections (attached). These figures show completion of the renovation project, a slight under-spending of the 2014 operating budget, room for some small additional building projects, and resources for a small increase in the operating fund balance. Final figures will not be available until the Village of Downers Grove audit is completed in the spring.

Ashton also reported on an earlier question. Library staff and Board sought clarification of the Village of Downers Grove's announced plan to extend for other purposes the property tax currently being levied for the Library's bond payments beyond 2017. Conferring with Village Finance officials, he learned that the decision to keep the levy at the current level is within the Home Rule powers of the Village. The Village will be able to secure additional revenue for its own purposes without raising the tax, by not lowering the tax when the Library's bonds have been retired.

9. New Business.

- a. Resolution of Appreciation for the Service of Staff Members who have celebrated milestone service anniversaries in 2014. Requested action: approval. It was moved by Eblen and seconded by Humphreys THAT the proposed resolution be approved. Roll Call: Ayes: Eblen, Humphreys, Loftus, Read, DiCola. Nays: None. Abstentions: None.

10. Report of the Director. Ashton summarized his written report (attached) as follows:

- a. Plans for Staff In Service Training Day, January 16, 2015
- b. Illinois Library Association Legislative Meet-Up, February 13, 2015. Trustee Read expressed an interest in attending.

- c. Illinois Library Association Trustee Forum Workshop, February 14, 2015. Trustee Read expressed an interest in attending.
- d. Recent Media attention, from the New York Times to the Downers Grove North High School Omega
- e. Other

11. Board Member comments and requests for information.

Trustee Read relayed requests from Library patrons for better lighting in the shelving areas for mysteries and other genre fiction, and for investigation of the possibility of installing assisted listening technology in Conference Room A or another room.

Trustee Eblen reminded the Board of the opportunity for year-end charitable giving in support of the Downers Grove Public Library Foundation. Trustee Read added that gifts to the Foundation are tax-deductible.

Trustee Eblen reported that she frequently encounters people in the community who tell her how much they like the Library.

12. Adjournment. President DiCola adjourned the meeting at 8:05 p.m.

**DOWNERS GROVE PUBLIC LIBRARY
BOARD OF TRUSTEES
DECEMBER 17, 2014**

**AGENDA ITEM 8C
YEAR-END FINANCIAL PROJECTIONS for 2014**

Revenue

Budget	\$4,708,383
August Estimate	4,797,500 (101.9%)
November 30 Actual	4,668,231 (99.6%)
December revenue estimate	52,000
December 31 Estimate	4,720,231 (100.3%)

Expenditure

Budget	\$4,770,933
August Estimate	4,738,600 (98.5%)
November Actual	4,082,937
December 12 Payroll	117,753
December 17 Invoices	200,051
December 17 Credit Cards	10,000
December 26 Payroll	120,000
December invoices in January	60,000
Year-End estimate	4,590,741 (96.2%)

When exact figures are available at the end of January, the Library will be able to determine a strategy for additional building improvements and for increase of the Operating Fund Balance.

**DOWNERS GROVE PUBLIC LIBRARY
BOARD OF TRUSTEES
DECEMBER 17, 2014**

**AGENDA ITEM 10
REPORT OF THE DIRECTOR**

- a. Plans for Staff In Service Training Day, January 16, 2015. The Library will be closed for the day and all staff will be expected to attend for the full day. Activities will include reporting on the accomplishments of 2014, recognition of colleagues for their service, a presentation on working with teens in the library, an active-shooter drill conducted by the Downers Grove Police Department, and departmental staff meetings. Lunch will be provided. This one annual all-staff meeting and training opportunity, a Library tradition, has proved to be a valuable investment in staff knowledge, skill, and interconnection.

- b. Through e. The additional items are self-explanatory. Library staff will assist with registration and further information for any Board Members wishing to attend the Legislative Meet-Up or the Illinois Library Association Trustee Forum Workshop.



Efforts go statewide this year with four legislative events intended to give you an opportunity to meet with your legislators and speak with them firsthand about issues affecting you and your library. Library trustees, directors, and staff from public, school, and academic libraries are encouraged to attend and participate. Use this opportunity for photo ops with your elected officials to post on your Facebook page!

Find out which event will host your legislators and register at <http://www.ila.org/ila-events/2015-library-legislative-meet-ups>.

If your library isn't covered by one of these events, contact ila@ila.org for talking points to create your own legislative meet-up!

Friday, 13 February 2015

South Suburban Library Legislative Breakfast
Tinley Park Public Library
7851 Timber Dr.
Tinley Park, IL 60477
7:45 A.M. doors open and breakfast is served
8:30 A.M. program begins
10:30 A.M. program concludes
Price: \$25

Monday, 16 February 2015

Presidents' Day Library Legislative Breakfast
Arboretum Club
401 Half Day Rd.
Buffalo Grove, IL 60089
7:45 A.M. doors open and breakfast is served
8:30 A.M. program begins
10:30 A.M. program concludes
Price: \$25

Friday, 13 February 2015

West Suburban Library Legislative Lunch
Chicago Marriott Oak Brook
1401 W. 22nd St.
Oak Brook, IL 60523
11:30 A.M. check in
12:00 NOON doors open and buffet lunch is served
1:00 P.M. program begins
2:30 P.M. program concludes
Price: \$40

Friday, 20 February 2015

ILA Library Legislative Breakfast
Sunset Hills Country Club
2525 Illinois 157
Edwardsville, IL 62025
7:45 A.M. doors open and breakfast is served
8:30 A.M. program begins
10:30 A.M. program concludes
Price: \$25

Name: _____
Institution: _____
Address: _____
Phone: _____ Fax: _____
E-mail: _____

Payment Information:
Registration Amount: \$ _____
Method of Payment:
 Check MasterCard VISA Discover AmEx
Credit Card Number: _____
Expiration Date: _____
Name on Card: _____
Signature: _____

Deadline for registration is February 1, 2015.

Cancellations must be received in writing before February 1. Cancellations received before February 1 will receive a 50% refund. No refunds will be given for cancellations received after February 1. Confirmations and additional information will be sent prior to the events. Send conference registration and payment to Illinois Library Association, 33 W. Grand Ave., Suite 401, Chicago, IL 60654; phone: 312-644-1896, fax: 312-644-1899.

2015 ILA Public Policy Initiatives

INTRODUCTION

Illinois libraries provide a high rate of return on investment to the taxpayers they serve. They link people to information, act as a focal point of the communities they represent, and level the playing field by making resources equally available to all members of their constituency. As Illinois residents have become more diverse, libraries have developed collections and services to meet the unique and varying needs of these distinct populations.

The ILA Public Policy Committee (PPC) works with the Illinois State Library and the broader library community to maintain open communications with state officials. The Illinois State Library provides guidance and grants to all libraries. It negotiates contracts and serves as a resource for all libraries in the state.

Public and school libraries receive per capita grants from the state that provide critical services. For smaller, less affluent libraries, these grants can be the only funding for materials or technology. These grants are even more important during difficult economic times when other revenue sources have been eliminated.

One way libraries provide a healthy return on investment is by having skilled and knowledgeable librarians to answer questions, organize information, and guide customers through the maze of available data. In order to keep and attract highly skilled staff, libraries need to offer pay and benefits packages that compete with private industry.

Libraries are often the access point to the Internet for many Illinois residents. Again, skilled staff is needed to provide basic training to the public in new and emerging forms of communication, and to maintain the equipment. The three-to five-year replacement span for maintaining updated hardware, and the ever-increasing need for added bandwidth, impose a significant cost upon libraries.

Throughout the year, PPC meets regularly to review all legislation with potential beneficial or harmful consequences for the library community. Working with legislative counsel, the committee will pay attention to issues ranging from library funding to intellectual freedom to pension reform for public employees. Its work will be shared with members through ILA's communication channels and all members are encouraged to be active participants in keeping libraries on the agenda in their local communities and in Springfield.

2015 ILA ACTION AGENDA

The Illinois Library Association is committed to serving as an advocate for libraries by developing legislative initiatives that: improve funding for libraries; protect intellectual freedom and patron confidentiality; expand access to information and library resources to all Illinois residents; and increase the effectiveness of Illinois libraries through cooperation, collaboration, and resource sharing.

LIBRARY FUNDING

The Illinois Library Association will work with a broad coalition of library advocates to improve funding for libraries. The association will:

- Work to restore legislated funding levels such as the school library per capita grants, and to continue to be vigilant to ensure public library per capita grants remain fully funded, and to explore alternative sources of library funding.
- Support legislative proposals to mitigate the harmful effects of the tax cap limitation act.
- Work with the legislature to increase the Secretary of State's budget in order to increase the funding for the Illinois State Library.
- Work with the legislature to ensure responsible pension systems.

INTELLECTUAL FREEDOM AND PRIVACY

The Illinois Library Association is committed to protecting intellectual freedom and privacy while providing open access to information for all Illinois residents. The association will:

- Continue to educate the public on the safe use of the Internet, including interactive web applications, by children.
- Continue to oppose legislation mandating the use of Internet filters in libraries.
- Encourage governing boards of schools and libraries to develop an Acceptable Internet Use Policy with input from their community.
- Continue to oppose legislation that erodes the privacy of library users.

ACCESS TO LIBRARY SERVICES

The Illinois Library Association believes access to library services should be a right and responsibility of every Illinois resident. The association will:

- Oppose legislation that would erode public library service areas.
- Work to extend tax-supported public library service to the 9 percent of Illinois residents currently unserved.
- Work to ensure libraries are established in good faith with intentions to operate as a library.
- Work to ensure that school library legislation is expanded to equip all school libraries with certified media personnel.
- Encourage and support initiatives that increase connectivity by ensuring libraries are critical partners in cost-effective broadband planning and build-out.

INCREASE EFFECTIVENESS OF ILLINOIS LIBRARIES

The Illinois Library Association is committed to promoting legislation that will increase the effectiveness of Illinois libraries. The association will:

- Work to develop library legislation that is comparable to legislation benefiting other entities of government.
- Work to develop initiatives that improve the ability of Illinois libraries to provide library services to the citizens of Illinois.
- Work to ensure transparency of government and access to information in ways that are cost-effective for governmental entities.
- Provide measured, thoughtful direction for legislation that could provide administrative cooperation and public service enhancement that result in economies of scale to public libraries.

ILA

2015 ILA Trustee Forum Workshop

Saturday, February 14; Chicago Marriott Oak Brook
Register online at ila.org/Trustee

AGENDA

8:00 – 9:00 A.M.	Continental Breakfast and Networking
9:00 – 9:15 A.M.	Welcome and Introductions
9:15 – 10:30 A.M.	Library Board Wars and Power Plays: How to Resolve Them and How to Avoid Them Britt Isaly and Julie Tappendorf, Ancel Glink
10:30 – 10:45 A.M.	Break
10:45 A.M. – NOON	Tech Trends for Trustees Monica Harris, Schaumburg Township District Library
NOON – 1:00 P.M.	Lunch and Forum Business Meeting
1:15 – 2:15 P.M.	Legislative Update Kip Kolkmeier, ILA Legislative Consultant
2:15 – 2:30 P.M.	Break
2:30 – 3:30 P.M.	Legal Q&A Phil Lenzini, Library Attorney

HOTEL INFORMATION

Chicago Marriott Oak Brook
1401 West 22nd St.
Oak Brook, IL 60523
The single/double rate is \$94, plus tax, per night.
Please call 800-228-9290 or 630-573-8555 to make your reservation.
Reservations must be made by Friday, January 23.

Registration Form

ILA Member Registration: \$135*
Non-Member Registration: \$160*

Registration includes the workshop, continental breakfast, lunch, and an afternoon snack break.

** Register multiple trustees and save! Register one trustee at the full price and each additional trustee from your institution will receive a \$10 registration discount. Please send a separate form to register each trustee.*

Name: _____
Institution: _____
Address: _____
Phone: _____ Fax: _____
E-mail: _____

Payment Information:

Registration Amount: \$ _____

Method of Payment:

Check MasterCard VISA Discover AmEx

Credit Card Number: _____

Expiration Date: _____

Name on Card: _____

Signature: _____

Deadline for registration is January 30, 2015.

Cancellations must be received in writing before February 6 and will receive a 50% refund. No refunds will be given for cancellations received after February 6. Confirmations and additional information will be sent prior to the workshops. Send conference registration and payment to Illinois Library Association, 33 W. Grand Ave., Suite 401, Chicago, IL 60654; phone: 312-644-1896, fax: 312-644-1899.

The New York Times

Faster Broadband for Schools and Libraries

Next month, the Federal Communications Commission will consider a proposal from its chairman, Tom Wheeler, that would raise taxes on phone lines by a modest 16 cents a month to make sure that every public school and library has reliable and fast Internet connections. The commissioners should vote yes.

Most of the country's schools and libraries do not have the high-speed connections they need to take full advantage of the Internet, the F.C.C. says. Not surprisingly, schools and libraries in poorer and more rural parts of the country tend to have worse service than those in urban and affluent areas.

Under a program known as E-Rate, the F.C.C. provides grants to schools and libraries with money that comes from an average tax of 25 cents per month on every phone line. The program has a spending cap of \$2.4 billion a year, which hasn't changed much since 1997 when it was originally set at \$2.25 billion a year. That's because the government did not adjust the cap for inflation between 1997 and 2010. Mr. Wheeler is proposing to raise the cap to \$3.9 billion.

That additional money would pay for new fiber-optic

lines, Wi-Fi routers and the cost of Internet service. The commission has said it wants every school to have connections sufficient to transmit one billion bits of data per second per 1,000 users. About 68 percent of American school districts say they don't have a single school that can meet that target now. The commission has different targets for libraries based on how many people they serve, but half of all public libraries report connection speeds of less than 10 megabits per second.

Schools and libraries have been asking for money for years; in 2013, 95,400 schools and 11,700 libraries submitted grant applications seeking nearly \$5 billion.

The commissioner's proposal is reasonable and justified. Schools and libraries are vital sources of information, especially for Americans who cannot afford to subscribe to high-quality Internet service at home. The increased tax for individual and business telephone users is modest. Increasing the E-Rate spending cap would cost the average American household, which has about three phone lines, including cellphones, an extra 48 cents a month. That is an investment worth making.

Downers Grove Public Library Announces: View From the Director's Chair

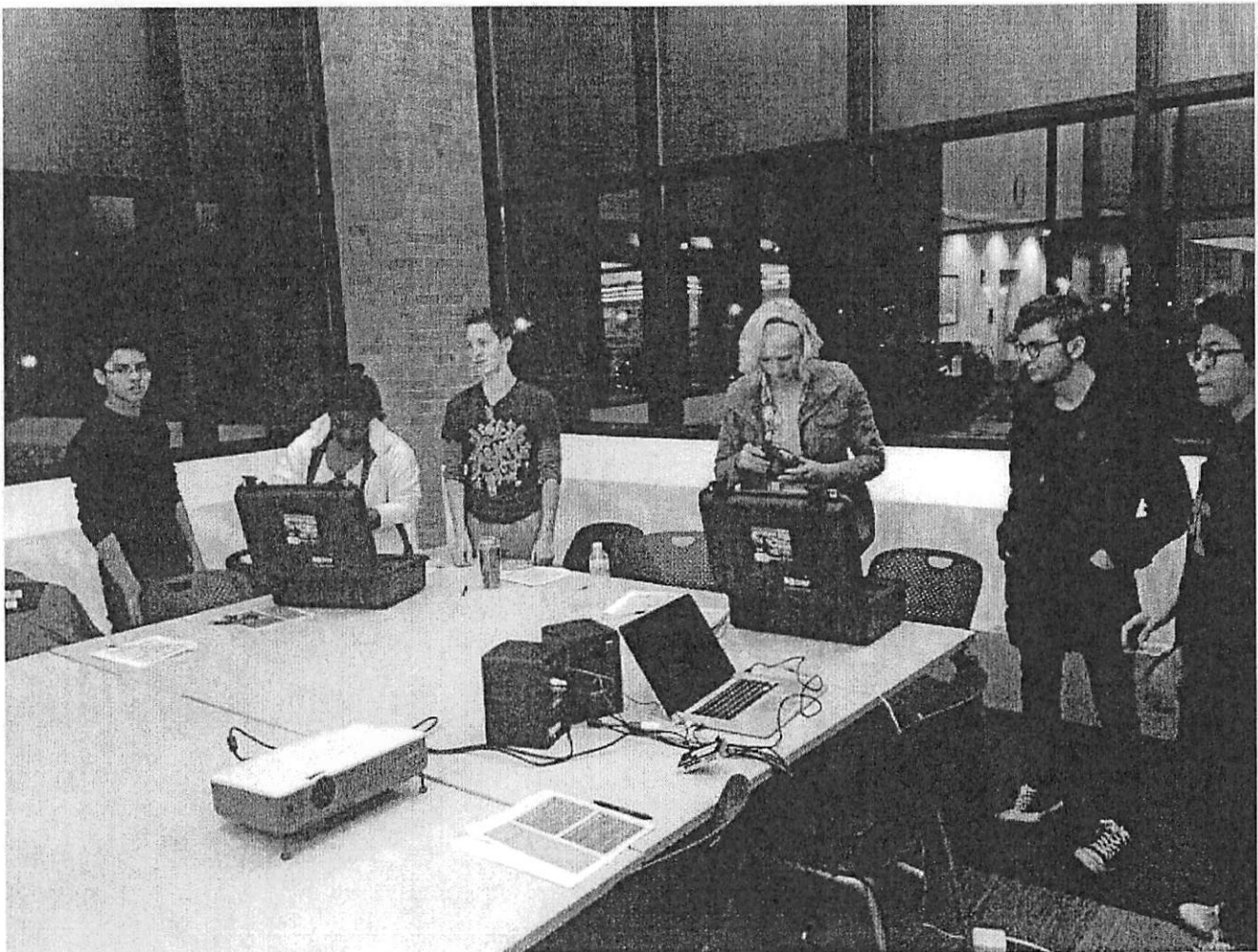
Downers Grove high schoolers are learning the steps from documentary pre-production to completion.

By Morgan Searles (Patch Staff) (/users/morgan-searles044f517cd38a6a1f24d3b0f7b3945ace85c81692fa18b9330e94570c77131e38)

🕒 December 1, 2014 at 10:59am 

12/2/2014

Downers Grove Public Library Announces: View From the Director's Chair | Downers Grove, IL Patch



*Submitted by the Downers Grove Public Library
(<http://www.downersgrovelibrary.org/>). Photo via Facebook
(<https://www.facebook.com/DGLibrary>).*

After receiving a \$5,000 Best Buy Children's Foundation Community Grant, the Downers Grove Public Library pilot program for the Digital Media Lab is in full swing.

View From the Director's Chair allows twelve DG high schoolers the opportunity to work with independent film producer Laura Zinger. They're learning the steps from documentary pre-production to completion, including equipment management, interviewing, filming, and editing.

<http://patch.com/illinois/downersgrove/downers-grove-public-library-announces-view-directors-chair>

2/11

12/2/2014

Downers Grove Public Library Announces: View From the Director's Chair | Downers Grove, IL Patch

Courses run through December, when students will have time to perfect their final projects. All documentaries will be screened at a film festival at the Tivoli on February 7. Save the date!

Follow the students' progress at dglibrary.org/teens.

(<http://dglibrary.org/node/2835>) Learn more about Laura at 20kfilms.com.

(<http://www.20kfilms.com/about-20k-films/>)

View from the Director's Chair: Guest post by Lynette Pitrak

NOVEMBER 24, 2014 BY HEATHER BOOTH

1 COMMENT

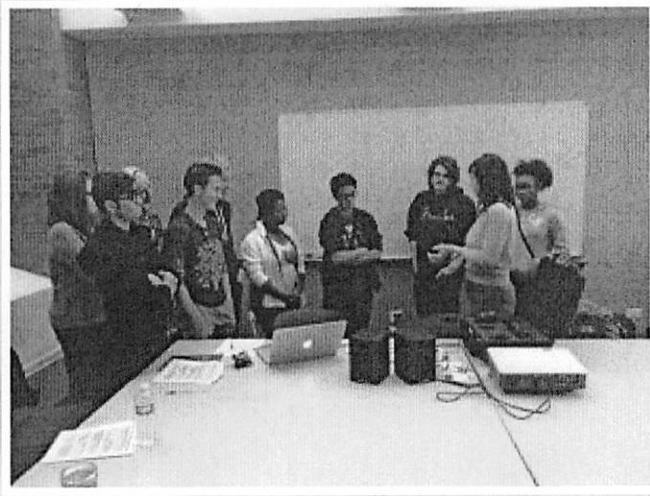
Downers Grove Public Library just finished a large redesign project, and two of the major changes were a brand new [Teen Central](#) area and a Digital Media Lab. While the [Digital Media Lab](#) is open to all ages, we thought that our teen patrons would be especially excited about this area's advanced video, music, and photography hardware and software!!



In preparation of the opening of the Digital Media Lab, we developed an 8-week course for high school students to learn how to create a documentary film from start to finish. One day a week, for two hours at a time, twelve high school students meet at the library to learn about film. Each class is set up to build on the previous week's lessons. We have completed three classes so far, and students have learned the basics of how to change out the lenses, use the white balance, and work with the different f-stops and focuses on the cameras. The students have also learned the artistry behind framing shots and balancing natural light vs. artificial light (such as LED, umbrella, and three-point lighting).

Each week at the end of class, the students practice interviewing each other in short 1-3 minute videos. We then watch all of these videos together. While watching the videos, we discuss what worked in terms of film technique, but also in their personal interviewing approach. Students have found that asking open ended questions almost always makes for a much more interesting interview than asking simple yes or no questions. They have also found that using humor and conversation helps to open up the person being interviewed. Some of the great topics of these short interview films have been "Describe your daily hair care regimen" and "If you could create the perfect sandwich, what would be on it?" All of the students have been incredibly open, good natured, and kind with one another, and while sometimes provide constructive criticism, are always careful to balance this with compliments. It is an amazing group of teens!!

At the end of the eight weeks of classes, the students will have a full month to work on editing and fine tuning their own individual documentary films. Then, on February 7th, we will be screening all twelve films in a festival at Downers Grove's beautiful, historical [Tivoli Theater](#). At the program's completion, each of the participating students will also spend at least four hours assisting other patrons in the library's Digital Media Lab. Most of the teens are very excited about the opportunity to teach what they have learned to other members of our community!!



The most important component to making this program a success, besides having an amazing group of students, was to bring in a professional documentary film maker. Thanks to a grant from the [Best Buy Foundation](#), we were fortunate enough to hire [Laura Zinger of 20K Films, Inc.](#) to teach each of the classes at the library. Miss Zinger has an incredible rapport with the students. Aside from teaching the technical and artistic facets of filmmaking, she is able to give practical advice for those aspiring to work in the field, such as how to seek out project funding and how to market a final product. It is really inspiring for students to learn from an instructor who has started her own film company, and released a full-length documentary film ([Proceed and Be Bold](#)). Miss Zinger is

actually currently on a road trip to interview an artist for a documentary she is currently working on, and she will relay her experiences to the students in next week's class!!

For those who are interested, the equipment we are using for this project is listed below. Also, please feel free to follow our weekly updates on the [library's website](#) and under the Twitter hashtag #dgdocu.

Thanks!

Equipment List with quantities

- 2 Canon T3i (Kit)
- 2 Canon EFS 18-55mm Lens (Kit)
- 2 Canon 50mm 1/1.8 Prime Lens (Kit)
- 1 Rode VideoMic Pro Shotgun Mic (Kit)
- 1 Rode VideoMic Shotgun Mic
- 2 Windscreen
- 2 72" Tripod
- 1 3-point Light Set
- 1 Zoom H2N Audio Recorder
- 1 Rokinon 24mm Wide Angle Lens

Lynette Pitrak is the Teen Services Coordinator at Downers Grove Public Library in Downers Grove, Illinois.



Monday, November 24, 2014

Feature **3**

Teen Central draws students into DG Public Library

Katie Callaghan | Feature Editor
kcalz654@csd99.org

This October, after finishing six months of renovation, the Downers Grove Public Library (DGPL), has seen a 5.5% increase in visitors compared to visitors logged in October 2013.

Librarians credit the new teen section, renamed Teen Central and moved to the other side of the second floor, for the increase in visitors.

"We wanted to have a space that provides services teens need, such as comfortable seating, places to study and hang out, and a librarian to help. We really enjoy serving the teens in our community and through our redesigned teen space we can do this in a much more fun and effective way," Nicole Welhelms, the DGPL Adult & Teen Services Manager said.

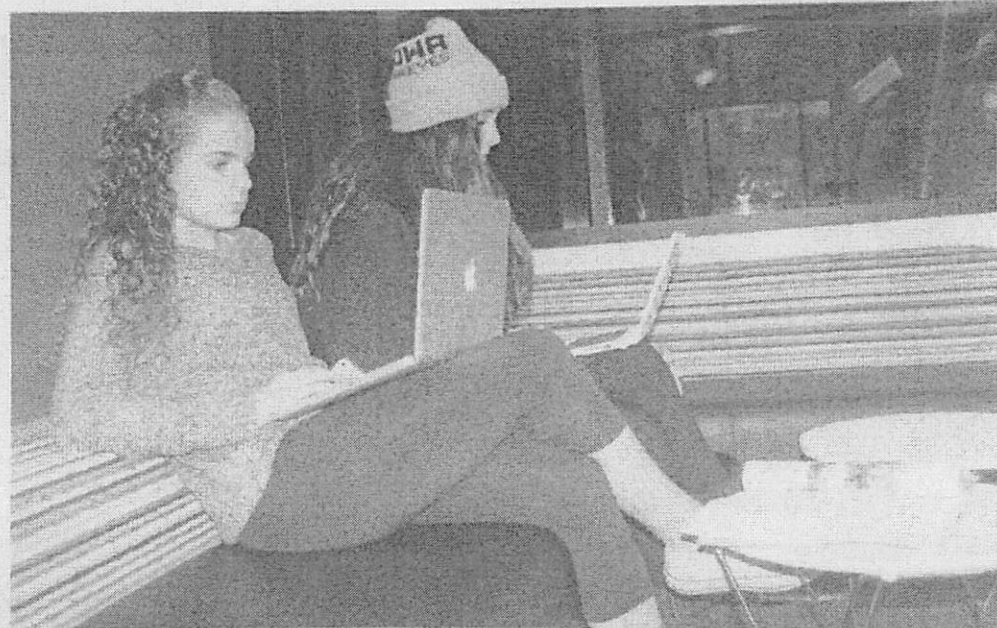
The library as a whole had reference questions in October increase 12% and computer sessions increase by 13% compared to last October.

"I see myself coming to the library more with the new renovations," sophomore Liam Kollker said.

Unlike the rest of the second floor, the teen section does not have to be quiet. Teens have many options of how they choose to spend their time. They can read one of the magazines available, sit in bean bag chairs and chat with friends, or lounge around in the relaxing seats and focus on schoolwork.

"We want teens and library users of all ages to feel comfortable in the library — that includes feeling comfortable communicating with friends, family, staff, and classmates while here. As long as conversations are not distracting to other visitors, talking is a great way to relax, share ideas, and learn," DGPL Public Relations Manager Melissa Doornbos said.

In addition to the new name and location, the library also doubled the amount of private study and confer-



TEEN SECTION REDESIGNED: Madison Venckus (9) and Hannah Thomas (10) study on couches in the new teen section.

ence rooms that are available for students to use.

"We really enjoy serving the teens in our community and through our redesigned teen space we can do this in a much more fun and effective way."

-Nicole Welhelms

"On our first floor we added a cafe, so if teens want to take a snack break they can. As always, drinks are allowed anywhere in the library," Welhelms said.

The newly renovated Teen Central is available for all teens to utilize whenever the library is open. Hours are 9 a.m.-9 p.m. Monday through Friday, 9 a.m.-5 p.m. Saturday, and 1-5 p.m. on Sunday.

"I would recommend that others come to the library because it is just a very nice place and very welcoming," junior Julia Wool said.

PHOTO BY MACE NICHOLS

Downers Grove Public Library

Statistics for October 2014 (FY Jan-Dec)

Gate Count

	Oct-13	Oct-14	YTD Totals		YTD Increase (Decrease)	
	41,702	43,995	430,402	318,016	-112,386	-26.1%

Circulation

	Oct-13	Oct-14	YTD Totals		YTD Increase (Decrease)	
Adult	43,485	39,077	451,671	409,188	-10,443	-1.3%
Juvenile	26,336	27,282	276,091	274,173		
Download	4,458	5,255	46,232	52,740		
Self renew	4,822	6,813	48,026	63,589		
Total	79,101	78,427	810,133	799,690		

Circulation - By Item

	Books		Audio Visual		Misc.	
Adult	23,245	59.5%	14,198	36.3%	1,634	4.2%
Juvenile	21,286	78.0%	5,784	21.2%	212	0.8%
Total	44,531	67.1%	19,982	30.1%	1,846	1.8%

Reference Questions

	Oct-13	Oct-14	YTD Increase (Decrease)		IM Reference Questions	
					Oct-13	Oct-14
ATS	4,370	5,825				
Juvenile	1,539	1,994			11	21
Total	5,909	7,819	7,716	12.6%		

Community Use of Meeting, Conference & Study Room (YTD no. of meetings, not attendance)

	Oct-13	Oct-14	YTD Increase (Decrease)	
	496	681	185	37.3%

Library Programs Offered

	Oct-13	Oct-14
Tech Classes	14	13
Book Discussions	2	2
Adult Programs	3	4
Teen Program	2	0
Juv Program	29	15
Total	50	34

Library Program Attendance

	Oct-13	Oct-14	YTD Increase (Decrease)	
Adult	260	543	-6485	-23.2%
Juvenile	2,590	2,184		
Total	2,850	2,727		

Computer User Sessions (Patron use for Internet, word processing, etc.)

	Oct-13	Oct-14	YTD Increase (Decrease)	
Adult	9,373	9,782	11,925	13.1%
Juvenile	477	2,397		
Total	9,850	12,179		

Computer Hours Used (Patron use for Internet, word processing, etc.)

	Oct-13	Oct-14	YTD Increase (Decrease)	
Adult	5,023	5,180	1,536	3.1%
Juvenile	253	779		
Total	5,276	5,959		

Reference Database Usage

	Oct-13	Oct-14	YTD Increase (Decrease)	
Searches	14,906	11,918	-32,785	-28.2%

Web Pages Requested

	Oct-13	Oct-14	YTD Increase (Decrease)	
	154,524	58,390	-604,786	-46.4%

Book Collection - Volumes Owne

	Oct-13	Oct-14	Increase (Decrease)	
Adult	156,232	151,093		
Juvenile	86,021	83,759		
Total	242,253	234,852	-7,401	-3.1%

Audio Visual Collection - Volumes Owne

	Oct-13	Oct-14	Increase (Decrease)	
Adult	33,295	34,848		
Juvenile	10,323	10,933		
Total	43,618	45,781	2,163	5.0%

Collection - All Item

	Books		Audio Visual		Misc.		Total
Adult	151,093	76.8%	34,848	17.7%	10,848	5.5%	196,789
Juvenile	83,759	86.3%	10,933	11.3%	2,415	2.5%	97,107
Total	234,852	79.9%	45,781	15.6%	13,263	4.5%	293,896

Circulation Statistics -- November

	NOV 14	%	NOV. 13	NOV. 12
Circulation Statistics				
Checkouts				
Selfchecks	46,395	76%	23,925	
Staff desk	14,291		41,434	
Total checkouts	60,686		65,359	
Renewals				
Selfchecks	401		2,927	
Staff desk (incl. phone)	3,302		227	
Patron online renewals	7,167		3,154	
Total renewals	10,870			
Total item checkout and renewals	71,556		73,179	71,195
Ebooks - Overdrive	3,465		2,924	2,503
Ebooks - 3M	777		633	
Emagazines - Zinio	800		926	965
Total circulation	76,598		77,662	74,663
Reserves Processed				
Received from ILL	5,935			
ILL sent	4,459			
OCLC requests processed	729			
Gate count				
North	27,546			
South	15,551			
Total	43,097			
Registrations				
New resident cards	201			
New fee cards	25			
Current borrowers	29,608			
Active fee cards	145			
REVENUE				
Cash				
Fines	\$3,469.33			
Fees	\$550.48			
Book sale	\$507.50			
Non-resident fee cards	\$1,620.00			
Total	\$6,147.31			
Ecommerce				
Fines	\$711.40			
Fees	\$156.00			
Total	\$867.40			

Circulation Statistics -- November

Credit cards at desk

Fines	\$1,576.29
Fees	\$659.00
Book Sales	\$17.50
Non-resident fee cards	\$810.00
Memorial books	\$31.62
Total	\$3,094.41

Credit cards at self checks

Fines	\$1,581.95
Fees	\$157.00
Total	\$1,738.95

Total Revenue	\$11,848.07
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